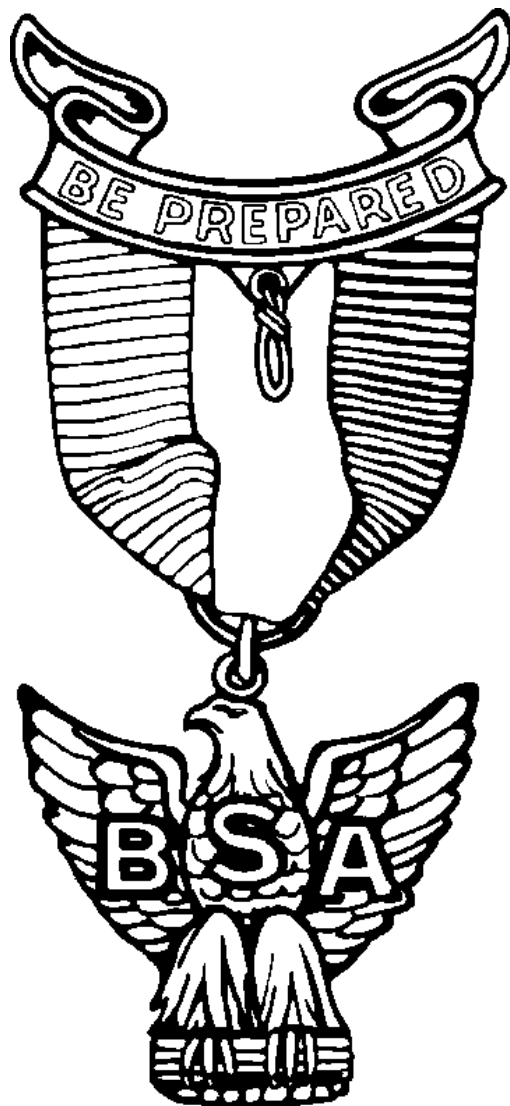


LIFE TO EAGLE PACKET

Indian Waters Council, BSA



For Scouts, Parents and Leaders

Revised: 2009

LIFE to EAGLE PACKET For LIFE SCOUTS

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LIFE to EAGLE PACKET

For LIFE SCOUTS

I. About This Booklet

The Indian Waters Council Advancement Committee designed this packet to provide information that will help you on earning the rank of Eagle. All procedures are consistent with National Boy Scouts of America Policy regarding Eagle Scout rank requirements. All procedures in this packet are effective October 1, 2002. If you have any questions after reading this packet, please contact your District Advancement Chairman (check Smoke Signals for current listing) or the Council Advancement Secretary (803-750-9868 ext, 114).

II. Introduction

Congratulations! Since you are receiving this packet you are ready to complete the requirements for the rank of Eagle Scout. There are several things that you will need to do before a Board of Review can be scheduled. These things are not hard to do, but will take a little time to put everything together.

This packet will give some hints on how to get these things done. It will also let you know a little about the Eagle Board of Review and what to expect. Your Scoutmaster will also be able to give you some helpful hints.

This packet is designed to be used in conjunction with the **Eagle Scout Leadership Service Project Workbook** and the **Eagle Scout Application**. There are several versions of the **Eagle Scout Leadership Service Project Workbook** available but only the printed or electronic version put out by the National Office (BSA Publication No. 18-927B) or the Indian Waters Council electronic adaptation of the National Office's printed version are acceptable. The Council Advancement Committee recommends that the Indian Waters Council electronic version be used.

Remember, to be an Eagle Scout **YOU** must want to be an Eagle Scout. No one can do the work for you.

You are responsible for making sure you have done everything necessary to become an Eagle Scout!
But we know you can do it!! Best of Luck!!

III. What is Required To Earn the Rank of Eagle Scout:

A. Age Requirement

All requirements for the Eagle Scout Award must be completed, prior to your eighteenth (18th) birthday. But don't wait until the last minute to try and do everything you need to do!

B. Tenure Requirement, Scout Spirit, Merit Badges, and Positions of Responsibility

Refer to your **Boy Scout Handbook** or the current version of **Boy Scout Requirements** for these requirements.

C. Eagle Scout Leadership Service Project

While a Life Scout, **YOU** must plan, develop, and give leadership to a project of meaningful service to a school, a church, or community organization. Remember, you must plan and organize this project...not your parents, your Scout Leaders, your family, or your friends. They can help you, but you have to be the leader. . If you have a project in mind but are not sure if it would be appropriate to carry out as your Eagle Scout Leadership Project, contact your District Advancement Chairman to discuss your idea.

In order to better help you plan and develop your Eagle Scout Leadership Service Project, the Boy Scouts of America has put together an **Eagle Scout Leadership Service Project Workbook** for you to use. Open the **Eagle Scout Leadership Service Project Workbook** and begin reading the page entitled, "Eagle Scout Leadership Service Project." This page and the next will give you some good information about the rules of the Eagle Scout Leadership Service Project.

After deciding what kind of project you would like to plan and carry out, look at pages 2 and 3 in the workbook. All information on both of these pages must be completed, **before** you can begin your project. You must also get appropriate signatures from the organization benefiting from your project, your Scoutmaster, Unit Committee, and District Advancement Committee to approve your "**Project Description**" and "**Planning Details**" (pages 5 and 6 in the workbook).

Things to think about as you plan your Eagle Leadership Service Project

- Consider what equipment will be needed:
 - Tour Permit (See note on Tour Permits below)
 - First aid kit
 - Insect repellent
 - Drinking water
 - Water containers (cups and water jugs)
 - Hand Tools
 - Work gloves
 - Tape measure

- Maps on how to get to project site
 - Multiple copies of any project plans that might be needed
 - Proper adult supervision
 - Any other items specific to your Eagle Leadership Project
- Make sure that you have allowed enough time to complete the tasks stated in your **“Project Description”** and **“Planning Details.”** Talk with the representative of the organization you will help to see what a reasonable time estimate for the project is. Also, make sure that you allow enough time to plan your project before starting it.
- People sometimes say they will come to help with a project but may forget. To get them to your project, mail a postcard several days in advance as a reminder (postcards work better than letters because people are more likely to see them). Then, call your volunteers the week before the project to confirm that they will still help you – don’t wait until a day or two before the project. Remind them about tools and other items they will need to bring, such as work gloves, lunches, etc.
- It is a nice idea to provide cold drinks for the people participating in your project. It is even nicer to provide a lunch.
- Many fast food, pizza, and family restaurants will donate food and drinks, chips, and other items. Talk with the store manager.
- Bring a camera. Take before, during and after photos. You will need these photos for your project workbook. Your participants may also want to bring cameras.

A Note on Tour Permits

While the Indian Waters Council does not require a Tour Permit, the Council recommends that a Tour Permit for an Eagle Scout project be filed. A Tour Permit is especially recommended when transportation of scouts is required from their normal meeting location to the Eagle Project site or when persons other than the scout’s parents provide the transportation. If you have any questions regarding Tour Permits, please contact your District Advancement Chairman.

How to Get Your Project Approved the First Time

To help you get your project approved on the first try, we are going to tell you exactly what information is needed to approve your project. On the following pages you will find selected pages from the Eagle Scout Leadership Service Workbook as they appear in the workbook. The information in the highlighted sections tells you exactly what is needed before your project can be approved. Remember to fill in all blanks. Be sure to include all the information and your project will get approved much faster.

It is preferred that your project is typed. This can be done by using a typewriter and filling out the traditional printed version of the **Eagle Scout Leadership Service Project Workbook** or using a computer and filling out the electronic version of the Workbook. (Remember that if you chose to use the electronic format, it is preferred that you use the Indian Waters Council adaptation but the version put out by the National Office is also

acceptable. **No others will be accepted.**) If a typewriter or computer is not available you may handwrite your project but your information must be neatly printed in ink. No pencil writing will be accepted. Make sure we can read it and that we can understand what you write. Use additional paper if needed, but make sure you label each section on the additional pages and number the pages.

Remember, before you can begin any work on your project you must get approval from the following:

- Organization benefiting from the project.
- Scoutmaster
- Troop Committee
- District Advancement Chairman

Sample Page 5 from Eagle Scout Service Project Workbook

PROJECT DESCRIPTION

Describe the project you plan to do.

In this section, you must: 1) give a clear explanation of the project; and 2) clearly state what the goals of the project are.

What group will it benefit?

Name of religious institution, school, or community organization Telephone Number

Street Address (location)

City

State

Zip Code

My project will be of benefit to the group because:

In this section, you must address why this project warrants being an Eagle Scout Leadership Service Project, and why it will be of meaningful service to the group that will benefit from it. Be Specific!

The concept was discussed with my unit leader on _____
Date

The project concept was discussed with the following representative of the group that will benefit from the project.

Representative's Name

Date of Meeting

Representative's Title

Telephone Number

Sample Page 6 from Eagle Scout Service Project Workbook

PROJECT DETAILS

Plan your work by describing the present condition, materials to be used, project helpers, and a time schedule for carrying out the project. Describe any safety hazards you might face and explain how you will ensure the safety of those carrying out the project.

If appropriate, include photographs of the area before you begin your project. Providing before-and-after photographs of your project area can give a clear example of your effort.

Present Condition

You must explain, in detail, what condition exists and must be overcome in order for the project to be meaningful to the group that will benefit from it. This section should relate to a previous section entitled, "My project will be of benefit to the group because..."

The Method

You must explain, in detail what you will do

- In order to overcome the present conditions.**
- To direct your participants to accomplish the goals of the project.**

Materials to be Used

You must explain:

- What materials you will need to complete your project, to ensure the safety of your participants, and to ensure the well being of your participants.**
- How you will obtain the materials you will need to carry out your project. If you will need to purchase any items, you must state how you will raise the funds to purchase them.**

Project Helpers

You must explain:

- Who you will call on to assist you with your project.**
- How many people you think will help you and how many man-hours you think the project will require (including planning time).**
- How you will encourage these people to help you.**
- How you will follow-up to ensure good participation on your project.**
- Who you will call on for adult supervision.**
- How you will arrange to transport your participants and materials to the project site and how you will arrange for a tour permit from the Council Service Center if transportation is required.**

Time Schedule

A schedule of events for the project must be included, similar to a campout time schedule.

Sample Page 6 (continued) from Eagle Scout Service Project Workbook

“BEFORE” PHOTOGRAPHS

SAMPLE

Approval Signatures for Project Plan

Project plans were reviewed and approved by:

Religious institution, school, or community representative date Scoutmaster/Coach/Advisor date

Unit Committee member date Council or district advancement Committee member date

IMPORTANT NOTE: You may proceed with your leadership service project only when you have

- Completed all the above mentioned planning details**
- Shared the project plans with the appropriate persons**
- Obtained approval from the appropriate persons**

What You Must Do After Your Project Has Been Approved

Pages 7 and 8 in the **Eagle Scout Leadership Service Project Workbook** require you to enter information as you carry out your project and after you have finished your project. All blanks in the workbook must be addressed. The following information is the minimum information that you must include (the pages do not appear as they do in the workbook.)

In the “**Changes**” section on page 8, you must address:

- If the goals of the project were accomplished; and,
- What you would do different if you were to do the project again.

Since the **Eagle Scout Leadership Service Project Workbook** must be submitted to the Eagle Board of Review, you should make sure that it is as neat and presentable as possible. It is appropriate for you to include “before and after” pictures (a caption should be used for each picture), a map which shows the location of the project, copies of any correspondence with the organization benefiting from the project, copies of any letters sent to encourage participation, the tour permit, and/or any other diagrams or flyers used for your project.

D. References

As part of your application for the Eagle Scout Award, identify four individuals who would be willing to provide a letter of recommendation on your behalf to the Eagle Board of Review. The Council is required by the National Office to verify the references you list on the application. In order to do this:

You are required to **get a letter of recommendation from the four (4)** references listed under requirement #2 on the **Eagle Scout Award Application** (No. 58-728 or latest revision). You should identify one reference from each of the following categories: **Religious, Educational, Employer** (if any), and **one other** (two others if no employer). We cannot accept the Scoutmaster or the Assistant Scoutmaster as a reference. Do not list them on the application as a reference. Although the parents/guardian are listed as a reference, we will not accept a letter from them or other close relatives as one of the required recommendations. If there are any problems or questions concerning whom you should or should not obtain a reference from, contact your District Advancement Chairman.

The **Eagle Scout Recommendation Form** is located in the appendix of this **Life to Eagle Packet for Life Scouts**. Give one to each of your four references listed along with a stamped envelope addressed to the Council Service Center (see form for mailing instructions).

The selected reference should send the completed form and letter of recommendation **directly to the Council Service Center**. (References are instructed on the recommendation form to mail these to the Council Service Center within two weeks of receipt.)

Your letters of recommendation will be held by the Council Service Center until all four recommendations have been received. You are responsible for making sure that your references send the letters of recommendation to the Council Service Center. The Council

Service Center will hold these letters for six months at which time the letters will be removed and the process of sending new forms and letters to references will begin again.

After all four letters of recommendation have been received at the Council Service Center; the unit will be contacted to bring in the Scout's Eagle packet for verification of the Eagle Scout Award Application and all of its attachments for the Eagle Board of Review. After verification, the letters and the Scout's Eagle packet will be given to the unit leader or Eagle Board Chairman to take to the Eagle Board of Review.

E. Statement of Ambitions and Life Purpose

In preparing the Statement of Ambitions and Life Purpose, you should ask yourself "What do I want to do with my life?" The statement should include not only the type of work you want to do, but other activities you would like to be involved in (such as hobbies, work in the community, service with your religious affiliation, involvement in Scouting, etc.) Positions held with your religious affiliation, school, community or other organizations in which you have demonstrated leadership skills and honors and awards received during this service should be included.

Your unit leader can help you organize your thoughts before you begin writing by using the same techniques normally used in a Scoutmaster Conference. In this way, your unit leader should have you explain how you will try to accomplish your goals. Be careful, the statement should be original, written in your own words and not anyone else's.

When you are ready to write the statement, allow yourself to spend some time on it. The statement is very important and deserves time and thought. It should be written legibly using good grammar and spelling.

IV. Preparation For The Eagle Scout Board of Review

Upon completion of all Eagle requirements, preparation of the **Eagle Scout Award Application** (No. 58-728) and prior to the Eagle Scout Board of Review, you must:

- Submit the **Eagle Scout Award Application**, the completed **Eagle Scout Leadership Service Project Workbook** (No.18-927) with attachments, and the Statement of Ambitions and Life Purpose to your unit leader.
- Compile all items in a notebook, preferably a three-ring binder. You may wish to use plastic sheet protectors for the documents.
- It is recommended that you make copies of all of the material before it is given to the unit leader.

Checking the Eagle Scout Award Application

The unit leader should check the application to make sure that all information has been entered correctly and legible.

- Make sure that only the most current printing of the **Eagle Scout Award Application** is used and that no abbreviations have been used.
- If the electronic version of the **Eagle Scout Award Application** is used, it should be printed in color on a good quality printer.
- There must be at least four months between First Class and Star Scout Board of Review dates.
- All entries must be legible and correct.

Requirement 1.

All requirements must have been completed and dated prior to your eighteenth (18th) birthday. This includes the six-month participation requirement, showing Scout Spirit, 21 merit badges, six months in a leadership position, all work for the Eagle Scout Leadership Service Project, and the Scoutmaster Conference. Make sure that there are at least six months between Star Scout and Life Scout Board of Review dates.

Requirement 2.

The name, address, and telephone number of all four references have been included.

Requirement 3.

The 21 Merit Badges earned for Eagle must be listed along with the date that the badge was earned and the unit number where the badge was awarded. In items 6 and 9, cross out the badge(s) not being counted as Eagle required. Crossed out badges may be reentered in items 13 through 21 if earned. Evidence of the 21 merit badges earned must be included if so requested. Use the Merit Badge Worksheet in the Appendix to help you organize your Merit Badges and dates earned.

Requirement 4.

The position(s) of responsibility and the inclusive dates that the position was held must be correctly shown.

Requirement 5.

The completed **Eagle Scout Leadership Service Project Workbook** must be included with the application. The date when the project was completed is entered on the application.

Requirement 6.

The Statement of Ambition and Life Purpose, see page 10, must also be included and must be neat and legible. The date the unit leader conducted the Scoutmaster Conference with you has been entered on the application.

Important: The application must be signed and dated by the applicant, the **registered** unit leader and the **registered** Unit Committee Chairman before it can be processed.

Council Service Center Certification

Once the Council Service Center has received all four letters of recommendation for the applicant, the Council Advancement Secretary (803-750-9868 x114) will contact the unit leader to notify him/her of receipt of the letters and that the unit leader may bring in your packet containing the application, **Eagle Scout Leadership Service Project Workbook**, and Statement of Ambitions and Life Purpose for certification. **The Council Service Center will certify the contents of the packet only after it has received all four letters of recommendation for the applicant.**

Prior to the scheduling of an Eagle Board of Review, the Council Service Center must certify the submitted **Eagle Scout Award Application**, **Eagle Scout Leadership Service Project Workbook**, and the Statement of Ambitions and Life Purpose. The Council Service Center will also make sure that the information is entered on the application neatly. The Scout Office will return applications, which cannot be read.

After the contents of the packet have been certified, the application, the **Eagle Scout Leadership Service Project Workbook**, the letters of recommendation, and the Statement of Ambition and Life Purpose will be given to the unit or Eagle Board Chairman to take to the Eagle Board of Review. **The unit is responsible for contacting the District Advancement Chairman or Eagle Board Chairman to schedule a Board of Review and for taking the packet to the Board of Review if given to the unit leader.**

V. The Eagle Scout Board of Review

Purpose of the Eagle Board of Review

The Eagle Board of Review is important since it not only ensures that you have completed the requirements for the rank of Eagle, but allows an opportunity to evaluate your experience in the unit and to encourage you to continue in Scouting. The Board of Review should take place in a dignified atmosphere, free from possible interruption.

Setting Up an Eagle Board of Review

All districts have agreed to conduct District Eagle Board of Reviews. This means that the District Advancement Committee, not the unit, has the responsibility for scheduling and conducting all Eagle Boards of Review. Contact your District Advancement Committee or District Executive to set up an Eagle Board of Review or to find out further details on how your district conducts an Eagle Board of Review.

The Eagle Board of Review is composed of a minimum of three (3) members and a maximum of six (6) members. The District Advancement Committee must approve the Eagle Board of Review Chairman and all members of the Eagle Board of Review. Not all of the members of the Board of Review have to be registered in Scouting, but they must have an understanding

of the importance of the Eagle Board of Review. Unit leaders, assistant unit leaders, unit committee members, parents or relatives may not participate in boards of review for their unit.

The Eagle Board of Review

You should be neat in your appearance and your uniform should be correct with badges worn properly. It is also important to bring your **Boy Scout Handbook** to the Board of Review.

The board members should arrive at the scheduled place on time and in Scout uniform if appropriate. The board members should meet a few minutes early so that the Chairman of the Board of Review can explain the board procedures. The Chairman will also acquaint the members of the board with the history of the Life Scout and ensure that each member has the opportunity to look over the Eagle Scout candidate's application packet,

The review begins after your unit leader introduces you to the members of the Board of Review. Since the unit leader may be called upon to clarify a point in question, he/she may remain in the room but do not participate in the Board of Review. In no case should a relative or guardian of the Life Scout attend the review, even as a unit leader.

There is no standard set of questions that will be asked. The review is not an examination, and the Board does not re-test, we do not quiz you on your merit badges. Your attitude and your acceptance of Scouting ideals must be determined. The Board should make sure that good standards of performance have been met in all phases of your life.

After the review, you and your unit leader leave the room while the board members discuss the acceptability of the candidate as an Eagle Scout. The decision must be unanimous.

If you meet the requirements, you are asked to return and are informed that you will receive the board's recommendation for the Eagle Award. If you do not meet the requirements, you are asked to return and told the reasons for your failure to qualify. A discussion should be held with you as to how you may meet the requirements within a given period of time.

VI. After You Pass the Eagle Board of Review

Immediately after the Board of Review and after the application has been properly signed, the packet containing the application and all other items submitted to the Eagle Board of Review will be forwarded to the Council Service Center by the Eagle Board Chairman or District Advancement Chairman along with the properly completed Advancement Report.

When the application arrives at the Council Service Center, the Scout Executive signs it to certify that the proper procedure has been followed and that the Board of Review has recommended the Life Scout for the Eagle Award. The **Eagle Scout Leadership Service Project Workbook**, letters of recommendation, and Statement of Ambition and Life Purpose are retained by the Council Service Center. Only the Eagle Scout Award Application is forwarded to the National Eagle Scout Service.

Once received by the National Office, the Eagle Scout Service screens the application to make sure that the information, such as proper signature, position of responsibility, tenure between ranks, and age of the Life Scout, is correct. Any items not meeting national standards will cause the application to be returned for more information.

If the application is in order, you are certified as an Eagle Scout by the Eagle Scout Service on behalf of the National Council. Notice of your approval is given by sending the Eagle Scout certificate to the local council. The date used on the certificate will be the date of the Board of Review. The Eagle Award will not be given to the unit until after the certificate is received by the Council Service Center. The Eagle Scout Court of Honor should not be scheduled until the local council receives the Eagle rank credentials.

National Eagle Scout Association (NESA)

NESA is a fellowship of men who have achieved the Eagle Scout Award. Membership applications are available through the Council Service Center or on the Internet, <http://www.scouting.org/nesa/>

Alpha Phi Omega (ΑΦΩ)

ΑΦΩ is a national college service fraternity active on many campuses. The fraternity is based on the principles of the Scout Oath and Law. ΑΦΩ's service program include many opportunity for its members to continue their Scouting involvement through college connections. Many chapters are coeducational. For more information, contact the Alpha Phi Omega National Office, 400 Mainmark Building, 1627 Main Street, Kansas City, MO 64108 or on the Internet, <http://www.apo.org>.

Eagle Scout Scholarships

The Council Service Center has information concerning scholarships available to Eagle Scouts through NESA and other organizations.

Scouting In Your Future

Earning Eagle does not mark the end of the Scouting trail, but it is a place where the path forks in many directions. Eagle Scouts have the opportunity to continue in scouting as junior leaders in their units or as adult leaders when they become 18 years of age. The Venture and Varsity programs have been designed for older Scouts to keep them involved in Scouting.

VII. Appendix

The 12 steps from Life to Eagle:

The following 12 steps have been outlined to ensure a smooth procedure for the Scout, the unit leadership, the local council, and the volunteers who are to conduct the board of review.

1. In order to advance to the rank of Eagle, a candidate must complete all requirements of tenure; Scout spirit; merit badges; position of responsibility; while a Life Scout, plan, develop, and provide leadership to others in a service project; and the Scoutmaster conference.
2. Using the Eagle Scout Leadership Service Project Workbook, the candidate must select his Eagle service project and have the project concept approved by his unit leader, his unit committee, and the benefactor of the project, and reviewed and approved by the council or district advancement committee. The workbook must be used in meeting this requirement.
3. It is imperative that all requirements for the Eagle Scout rank except the board of review be completed prior to the candidate's 18th birthday. When all requirements except the board of review for the rank of Eagle, including the leadership service project, have been completed, the Eagle Scout Rank Application must be completed and sent to the council service center promptly. (Youth members with disabilities should meet with their unit leader regarding extensions.)
4. The unit leader at the proper place should sign the application. The unit committee reviews and approves the record of the Eagle candidate before the application is submitted to the local council. If a unit leader or unit committee fails to sign or otherwise approve an application, the Eagle candidate may still be granted a board of review. The failure of a unit leader or unit committee to sign an application may be considered by the board of review in determining the qualification of the Eagle candidate.
5. When the completed application is received at the council service center, its contents will be verified and the references contacted. The council advancement committee or its designee contacts the person listed as a reference on the Eagle Scout Rank Application either by letter, form, or telephone checklist. The council determines the method or methods to be used. The candidate should have contacted those individuals listed as references before including their names on the application. The candidates should not be involved personally in transmitting any correspondence between persons listed as references and the council service center.
6. The Eagle Scout Leadership Service Project Workbook, properly filled out, must be submitted with the application.
7. After the contents of an application have been verified and appropriately signed, the application, Eagle Scout Leadership Service Project Workbook, and references will be

returned from the council service center to the chairman of the Eagle board of review so that a board of review may be scheduled. Under no circumstances should a board of review be scheduled until the application is returned to the chairman of the Eagle board of review. Reference checks that are forwarded with the application are confidential, and their contents are **not** to be disclosed to any person who is not a member of the board of review.

8. The board of review for an Eagle candidate is composed of at least three but not more than six members. One member serves as chairman. Unit leaders, assistant unit leaders, relatives, or guardians may **not** serve as members of a Scout's board of review. The board of review members should convene at least 30 minutes before the candidate appears in order to review the application, reference checks, and leadership service project report. At least one district or council advancement representative must be a member of the Eagle board of review if the board of review is conducted on a unit level. A council or district may designate more than one person to serve as a member of Eagle boards of review when requested to do so by the unit. It is not required that these persons are members of the advancement committee; however, they must have an understanding of the importance of the Eagle board of review.
9. The candidate's unit leader introduces him to the members of the board of review. The unit leader may remain in the room, but **does not** participate in the board of review. The unit leader may be called on to clarify a point in question. In **no** case should a relative or guardian of the candidate attend the review, even as a unit leader. There is no set of questions that an Eagle candidate should be asked. However, the board should be assured of the candidate's participation in the program. This is the highest award that a Scout may achieve and, consequently, a thorough discussion of his successes and experiences in Scouting should be considered. After the review, the candidate and his unit leader leave the room while the board members discuss the acceptability of the candidate as an Eagle Scout.

The decision must be unanimous. If the candidate meets the requirements, he is asked to return and is informed that he will receive the board's recommendation for the Eagle Scout rank. If the candidate does not meet the requirements, he is asked to return and told the reasons for his failure to qualify. A discussion should be held with him as to how he may meet the requirements within a given period.

Should the applicant disagree with the decision, the appeal procedures should be explained to him. A follow-up letter must be sent to the Scout confirming the agreements reached on the action (s) necessary for the advancement. If the Scout chooses to appeal, the board should provide the name and address of the person he is to contact.

10. Immediately after the board of review and after the application has been appropriately signed, the application, the service project report, references, and a properly completed Advancement Report are returned to the council service center

11. When the application arrives at the council service center, the Scout executive signs it to certify that the proper procedure has been followed and that the board of review has recommended the candidate for the Eagle Scout rank. The council retains his workbook and references. The workbook may be returned to the Scout after council approval.

Only the Eagle Scout Rank Application is forwarded to the national Eagle Scout Service.

12. The Eagle Scout Service screens the application to ascertain information such as proper signature, positions of responsibility, tenure between ranks, and age of the candidate. Any items not meeting national standards will cause the application to be returned for more information. If the application is in order, the Eagle Scout Service on behalf of the National Council then certifies the Scout as an Eagle Scout. Notice of approval is given by sending the Eagle Scout certificate to the local council. The date used on the certificate will be the date of the board of review. The Eagle Award must not be sold or given to any unit until after the certificate is received by the council service center. The Eagle Scout court of honor should not be scheduled until the local council receives the Eagle Scout rank credentials.

Source: **Advancement Committee Polices and Procedures** (BSA Publication No. 18-927B)

Eagle Scout Merit Badge Work Sheet

List Merit Badges Earned Below		Date Earned		
		Month	Day	Year
Merit Badges Used for Star	(Elective MB) 1.			
	(Elective MB) 2.			
	(Required MB) 3.			
	(Required MB) 4.			
	(Required MB) 5.			
	(Required MB) 6.			
Date Star Scout Rank Earned:				
Merit Badges Used for Life	(Elective MB) 7.			
	(Elective MB) 8.			
	(Required MB) 9.			
	(Required MB) 10.			
	(Required MB) 11.			
Date Life Scout Rank Earned:				
Eagle Merit Badges Needed for Eagle	(Elective MB) 12.			
	(Elective MB) 13.			
	(Elective MB) 14.			
	(Elective MB) 15.			
	(Elective MB) 16.			
	(Required MB) 17.			
	(Required MB) 18.			
	(Required MB) 19.			
	(Required MB) 20.			
	(Required MB) 21.			
Date Requirements for Eagle Scout Badge Completed:				

Date Eagle Scout Project Completed:

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Note: Use this work sheet to help fill out your Eagle Scout Application. This form is for your use only and should not be submitted with your Eagle Application.

Eagle Scout Recommendation Form

Eagle Applicant: _____ Troop: _____ Date: _____

The individual named above is applying to the Boy Scouts of America for consideration for the prestigious Eagle Scout Award. This is the highest award that a boy may earn in the Boy Scouting program and marks the recipient as a person of high caliber. The applicant requests that you provide a recommendation on his behalf.

I. Letter of Recommendation

In brief narrative form, please write a letter of recommendation to the Eagle Scout Board of Review in which you evaluate the applicant. In this letter, please include how long you have known the applicant, in what capacity, and what you consider his strengths and weaknesses to be. Also, consider his motivation, helpfulness, cheerfulness, etc. Your candor and time are appreciated.

II. The Scout's Profile (Please rate the Scout in each area)

	SUPERIOR	GOOD	AVERAGE	CAN'T JUDGE
Leadership Ability				
Sense of Commitment				
Maturity				
Imaginative Skills				
Oral Expression				
Organizational Skills				

III. Please provide the following information about yourself:

Name: _____

Business Phone: _____ Home Phone: _____

Association to Scout: _____ Length of Time: _____

Signature: _____ Date: _____

IV. Please return this form and letter of recommendation, within two weeks of the date above, to the:

**Council Advancement
Indian Waters Council
Boy Scouts of America
P.O. Box 144
Columbia, SC 29202**

Eagle Scout Recommendation Form

Eagle Applicant: _____ Troop: _____ Date: _____

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